**Allen Street Surgery Patient Participation Group**

**Minutes of meeting held on 9 January 2019 at the Council Offices, The Lodge, Tean Road, Cheadle**

Present: Peter Bailey Hazel Meadows

 Mal Bailey Lena Walker

 Trish Turner

 Apologies: Frank Meadows, Surgery

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|  |  | **Action** |
| **1.** | **Minutes of meeting held on 14 November 2018**The minutes of the meeting held on 14 November 2018 were accepted as an accurate record.  |  |
| **2.** | **Matters Arising*** Members were pleased with the positive feedback regarding the registrars and trainees working within the surgery.
* There was nothing further with regard to increasing membership of the group, there was some brief discussion regarding a virtual group.
* There are still problems with Radcliffe’s pharmacy.
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| **3.** | **Surgery Update**Andrea had e-mailed an update to Peter as she had a hospital appointment and she was unable to send a staff member as the surgery was under pressure now that Tracy had left. She had said that there was not much information to report but advised that they were in the process of setting up quite a few things but that these are in the infancy stages:* Migration to Docman – not really relevant to the patient but should be more beneficial to the practice when processing all the electronic paperwork.
* Electronic Repeat Dispensing Service – to enable the GPs to “batch” prescribe up to 12 months of prescriptions with one digital signature (meeting scheduled towards the end of February with NHS digital).
* Validation of ghost patients – list is now available, 53 in total. Will be delegated to a member of staff to contact patients and update details where relevant.
* Flu campaign coming to a close – could have done better, the target was 75% but have only achieved 65%. There are a few vaccines left and these are being offered ad hoc. As with last year a lot of patients had it done at the pharmacy.
* Text messaging service – not had time to discuss this yet as recruiting a new dispenser has taken and is taking up a lot of time.
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| **4.** | **Resignation of Chairman and Secretary**Peter and Mal advised that they were resigning from their roles as chairman and secretary and from the group. There was some discussion as to who might take over these roles but those present felt that they had not got the time to take on the commitment. This would also mean that the group would need another representative on the locality group.   |  |
| **5.** | **Locality Update**There had been no further meetings so nothing to report. |  |
| **6.** | **Any other business**Members voiced concerns regarding the health service generally: the lack of continuity; worry that services that work are now disappearing.Peter advised that they may wish to consider moving to quarterly meetings in the future. |  |
| **7.** | **Date and time of next meeting**The next meeting was scheduled for 11.00 am on Wednesday 13 March 2019.   |  |

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